

Chard Covid-19 Support Group

Confidentiality Agreement for all volunteers

Name:

Address:

You will record, view or process personal data as part of your voluntary work with the Chard Covid-19 Support Group, you are required to comply with data protection law to maintain confidentiality.

Your obligation is comprehensive. You may not process personal data yourself without authorisation, and you may not transmit this data or make it accessible to other people without authorisation. You are obliged to observe the data protection regulations and instructions in the support group.

The EU General Data Protection Regulation (GDPR) defines “processing” as any operation or set of operations that is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, matching or linking, restriction, erasure or destruction.

According to the GDPR, “personal data” means all information relating to an identified or identifiable natural person (“data subject”); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier, such as a name, an identification number, location data, an online identifier or one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

Your obligation continues indefinitely, also after the end of your voluntary services.

I was informed of the GDPR Policy of the Chard Covid-19 Support Group and agree to comply with the confidentiality requirements of the group.

I will not use or discuss any data or personal information outside of the group. If I need to talk about any cases that are upsetting, please see the Chair, Jason Hawkes.

chair@chardVOVhelp.org.uk

Name, Signature, Date